



Saksoft Limited

CIN: L72200TN1999PLC054429

Registered Office: SP Infocity II Floor, Block - A, # 40 Dr. MGR Salai, Kandanchavadi, Perungudi, Chennai - 600 096

Email id: complianceofficer@saksoft.co.in; investorqueries@saksoft.co.in

Website: www.saksoft.com; Phone : 044-24543500; Fax: 044-24543510

Attendance slip

17th Annual General Meeting to be held on Friday, 12th August, 2016 at 10:00 AM

P.Obul Reddy Hall, Vani Mahal, 103, G.N. Chetty Road, T.Nagar, Chennai – 600 017

Mr./Mrs./Miss

Address

Folio No. (Physical holding) DP ID (Demat holding) Client ID

No. of shares held

I/We certify that I/We am/are registered shareholder/proxy for the registered shareholder of the Company.

I/We hereby record my/our presence at the 17th Annual General Meeting (AGM) of the Company on Friday, 12th August, 2016, at 10:00 A.M P.Obul Reddy Hall, Vani Mahal, 103, G.N. Chetty Road, T. Nagar, Chennai – 600 017 any adjournment thereof.

[Signature of Shareholders/Proxy(s)]



Notes:

1. Shareholder/proxyholder(s) are requested to bring the attendance slips with them when they come to the meeting and hand over the same at the entrance after affixing their signatures on them.
2. Members are requested to bring their copies of the Annual report to the AGM.
3. **If it is intended to appoint a proxy, the proxy form should be completed and deposited at the office of the Registrar and Share transfer Agent of the Company Viz. Cameo Corporate Services Limited, "Subramaniam Building", No. 1, Club House Road, Chennai-600 002 at least 48 hours before the Meeting.**



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Proxy Form

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Member (s)

Registered Address

E-mail ID

Folio No./ Client Id & DP. ID

I/We being the Member(s) of shares of the above named Company, hereby appoint

- Name : Address :
E-mail ID : Signature :, or failing him
- Name : Address :
E-mail ID : Signature :, or failing him
- Name : Address :
E-mail ID : Signature :

as my/ our proxy to attend and vote for me/us and on my/our behalf at the Annual General Meeting of the Company, to be held on **Friday, the 12th August, 2016 at 10:00 AM** at P. Obul Reddy Hall, Vani Mahal, 103, G.N. Chetty Road, T.Nagar, Chennai - 600 017 and at any adjournment thereof in respect of such resolutions as are indicated below:

No.	Resolutions	Assent	Dissent
1	Adoption of financial statements		
2	Declaration of Dividend		
3	Re-appointment of retiring Director - Ms. Kanika Krishna		
4	Ratification of the appointment of Statutory Auditors		
5	Appoint Independent Director – Mr. V.V.R. Babu		

Signed this _____ day of _____ 2016.

Signature of shareholder(s)

Signature of Proxy holder(s)

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Revenue
stamp

Notes:

- This form of proxy in order to be effective should be duly completed and deposited at the office of the Registrar and Share transfer Agent of the Company Viz. Cameo Corporate Services Limited, "Subramaniam Building", No. 1, Club House Road, Chennai-600 002 at least 48 hours before the commencement of the Meeting.
- A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company. A member holding more than 10%, of the total share capital of the Company carrying voting rights may appoint a single person as a proxy. However, such person shall not act as proxy for any other shareholders.
- For the resolutions, explanatory statement and notes, please refer to the Notice of the Annual general meeting.
- It is optional to indicate your voting preference. If you leave the Assent/dissent column blank against any or all resolutions, your proxy will be entitled to vote in the manner as he/she may deem appropriate.

